



Minutes of the  
**ARLETA NEIGHBORHOOD COUNCIL (ANC)  
GENERAL BOARD MEETING  
Tuesday, March 15, 2016**

at First Assembly of God Church, 9757 Arleta Ave., Arleta, CA 91331

ANC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“”)) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

**I. Call to Order, Roll Call and Pledge of Allegiance**

President John Hernandez introduced himself and called the Meeting to order at 6:34 p.m. Roll Call was taken. Nine of the 12 Board Members were present at the Roll Call: Jesus Barron, Olivia Chavez, Gissell Cordero, Veronica DeLara, Marco Flores, Jaime Gallo, John Hernandez, Kelly Magallanes and Bryan Ramirez. Three Board Members arrived later: Raymond Duran, Sergio Ibarra and Julian Ramirez. No Board Members were absent. The ANC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see <http://www.ArletaNC.org/wp-content/uploads/2014/03/ANC-Bylaws-Amendments-012614SD.pdf>), so the Board could take such votes. Twelve of the 17 Board Seats were filled (by election or appointment). Five Board Seats (Faith-Based Organizations, Home/Condo Owner, Renter, Seniors and Youth) were vacant. [To apply, see [www.ArletaNC.org](http://www.ArletaNC.org).] Also attending: 19 Stakeholders and Guests. The Pledge of Allegiance was led by Mr. Hernandez.

**II. President's Message**

Mr. Hernandez announced an ANC Board Candidates Forum will be held.

**III. Comments/Announcements from Government Officials**, including:

a. Congressman Tony Cardenas

Field Deputy Jimmy Watkins reported that art competition submissions are being accepted; the winner “will win two tickets to go to Washington, D.C.” An “Immigration Resource Fair” soon will be held. Tax help is available.

b. State Senator Bob Hertzberg

No representative was present and there was no report at this time.

c. Assemblywoman Patty Lopez

[*This Agenda Item was addressed after Item #VI.*] Bill Ulmer, Field Representative for State 39th District Assemblymember Patty Lopez (818-504-3911; [William.Ulmer@asm.ca.gov](mailto:William.Ulmer@asm.ca.gov); <http://democrats.assembly.ca.gov/members/a39>),

described proposed legislation, including about childcare, foster care, the film business and the business license fee. The Assemblywoman is sponsoring a March 19<sup>th</sup> “Water Crisis” workshop. A veterans recognition luncheon will be held in Sacramento; veterans can be nominated.

d. Councilmember Nury Martinez

Elizabeth Jimenez, Field Deputy for L.A. City District Six Councilmember Nury Martinez (office 818-771-0236; Elizabeth.Jimenez@LACity.org; <http://CD6.LACity.org>), reported that the March 6<sup>th</sup> CicLAvia was “successful.” A City services phone application [MyLA311] and free rain barrels are available. She said that the Councilmember is “not in support of any new development in our area.” Petition signatures are being collected using Councilmember Martinez’ name without authorization; contact CD6 if you know who is doing it.

*Board Member Ray Duran arrived around this time, making 10 Board Members present (the ANC quorum is nine).*

e. L.A.U.S.D Board Member Monica Ratliff

Ruby Chavez, Chief of Staff for LAUSD Board Member Monica Ratliff (ofc. 818.252.5445; Ruby.Chavez@lausd.net; <http://Ratliff.LASchoolBoard.org>), reported that Ms. Ratliff supports the Adelante Hombre Latino Youth Conference. Ms. Ratliff told the City Council that the DWP rate increases are estimated to cost the School District \$22 million over five years. There will be an April 1<sup>st</sup>, 8:30 a.m. breakfast with Arleta High School administrators.

*Board Members Sergio Ibarra and Julian Ramirez arrived at this time (6:45), making 11 Board Members present (the ANC quorum is nine) (Mr. Duran had left the room.).*

f. Other Government Agencies

No representative was present and there was no report at this time.

**IV. Report from L.A.P.D Senior Lead Officer and/or L.A.F.D Representatives.**

Tracy Ware, LAPD Mission Division Senior Lead Officer (ofc. 818-838-9844; cell 818-634-0624; 34621@LACity.org; [http://www.LAPDonline.org/Mission\\_Community\\_Police\\_Station](http://www.LAPDonline.org/Mission_Community_Police_Station)), reported “a lot of theft from motor vehicles”; she reminded to “lock it, hide it, keep it.”

**V. General Public Comments** on Items Not Listed on Agenda.

Ken Ayeroff, Chief Operating Officer, Selective Real Estate Investments (818-995-4900; KAyeroff@SelectiveRE.com), and Site Manager of Napa Auto Parts near the Popeye’s Restaurant, and Ursula Lazo (ULazo@SelectiveRE.com), their Asset Manager, distributed a “Historical Timeline” with photos and a March 8, 2016 letter they sent to the ANC Executive Committee regarding the property next door to theirs with the addresses 9000 Woodman and 14015 Osborne. They described the other property as “unsafe . . . [with] dangerous . . . conditions . . . there are now two homeless” people there and “the site remains unsecured . . . the property was liened in October 2012.” They described long-term problems with graffiti, trash and a homeless encampment and have been working with City Council District Six to resolve the problems. Mr. Hernandez will Agendize this for the next General Board Meeting. Officer Ware said “the situation is

getting worse”; one of the homeless people “causes great disruption . . . he’s been arrested several times.”

**VI. Presentation** – Dawn Cotterell – LADWP Public Affairs Groundwater Replenishment Project.

Dawn Cotterell of DWP Community Affairs (213-367-4208; Dawn.Cotterell@ladwp.com), introduced Rafael Villegas, DWP Civil Engineering Associate (213-367-1289; Rafael.Villegas@ladwp.com), who presented slides and introduced other staff present. They described drought conditions, projects and strategies. Information about the Project and the Stormwater Capture Master Plan is at [www.dwp.com/scmp](http://www.dwp.com/scmp). He stated that “the groundwater aquifer under our feet is contaminated . . . of the 115 groundwater wells in the San Fernando Valley, we’ve had to shut down half of them because of contamination.” He explained the Tujunga Spreading Grounds Project [TSJ] will combine 20 basins into nine, and deepen and improve them and the Tujunga Wash. Yoshi Gutmohar of the DWP Recycled Water Project said “it saves an incredible amount of water . . . we’re close to completing our Draft Environmental Impact Report [DEIR] . . . we’re planning to release it in Spring” and hope to complete the EIR “by Fall” with construction in 2019-2022, “then [we] can begin using the Spreading Grounds in 2023.” She will send her presentation to be posted on the ANC website.

Mr. Ibarra and Mr. Gallo were concerned that this was the first time they’d heard about the proposed pipeline along the Canterbury Ave. power lines. A DWP staffer said they will have a Town Hall Meeting about the TSG, and possibly an Open House there. Art Castro of the Recycled Water Project said a TSG EIR was filed in 2013; Mr. Villegas noted that “we did have various public meetings.” A staffer said a Mitigated Negative Declaration will be filed regarding the Pacoima Spreading Grounds Project.

**Board Business:**

**VII. Motion/Discussion/Vote on ANC Board Minutes.**

a. January 19, 2016

**MOTION** (by Ms. Magallanes, seconded by Ms. Chavez): The Arleta Neighborhood Council approves the Minutes of its January 19, 2016 General Board Meeting as written.

**MOTION PASSED** unanimously by a voice vote of all 11 Board Members present.

b. January 25, 2016

Mr. Hernandez explained that copies will be at the next Board Meeting.

c. February 16, 2016

**MOTION** (by Ms. Magallanes, seconded by Bryan Ramirez): The Arleta Neighborhood Council approves the Minutes of its February 16, 2016 General Board Meeting as written.

**MOTION PASSED** unanimously by a voice vote of all 11 Board Members present.

**VIII. Motion/Discussion/Vote on the Monthly Treasurers Report**, including the Monthly Expenditure Report (M.E.R).

a. January 2016

**MOTION** (by Ms. DeLara, seconded by Julian Ramirez): The Arleta Neighborhood Council approves its January 2016 Monthly Expenditure Report.

**MOTION PASSED** unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Barron, Chavez, Cordero, DeLara, Flores, Gallo, Hernandez, Ibarra, Magallanes, Bryan Ramirez and Julian Ramirez); zero opposed; zero abstained. Mr. Duran had left the room.

b. February 2016

Ms. Magallanes distributed copies of and reviewed the ANC “February Monthly Expenditure Report” and invoices and receipts.

**MOTION** (by Ms. Chavez, seconded by Bryan Ramirez): The Arleta Neighborhood Council approves its February 2016 Monthly Expenditure Report.

**MOTION PASSED** unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor (“Yes” or “Aye”) (Barron, Chavez, Cordero, DeLara, Flores, Gallo, Hernandez, Ibarra, Magallanes, Bryan Ramirez and Julian Ramirez); zero opposed; zero abstained. Mr. Duran had left the room.

**IX. Committee Reports**

a. Executive

Mr. Hernandez reminded that the ANC Election will be Saturday, April 2, 2016 from 9:00 a.m. – 3:00 p.m. at Branford Park.

b. Outreach

Ms. DeLara reported on Election outreach work.

c. Community Improvement

Mr. Gallo reported that the Committee met last week.

d. Budget

Ms. Magallanes reported that DONE [the L.A. Dept. of Neighborhood Empowerment; 818.374.9895; www.EmpowerLA.org] printed, mailed and charged the ANC for postcards without the ANC knowing or having approved either. Also, the ANC had voted to hire “an Election Manager,” for which she “got a bill a couple of days ago” though no such Manager has appeared, communicated or produced as promised. Ms. Chavez reported that the Manager apologized and said “she [the Manager] was chosen by Jay Handal.” Ms. Chavez reported that Mr. Handal “advised “Grayce” Liu [DONE General Manager] that the ANC will not pay the Election Manager bill. Glenn Bailey, L.A. Dept. of Neighborhood Empowerment (DONE) (818-374-9953; Glenn@EmpowerLA.org; www.EmpowerLA.org), explained that the Election Manager will send an invoice, then the ANC can respond to it. Also, a Poll Manager, Assistant Manager and two Poll Workers will be assigned.

e. Election Chairperson (Ad Hoc)

Ms. Chavez reported that the Committee will meet March 18<sup>th</sup>.

*Board Member Ray Duran returned around this time, making 12 Board Members present (the ANC quorum is nine).*

**X. Motion/Discussion/Vote** to [see below].

**FUNDING MOTION** (by Mr. Ibarra, seconded by Mr. Duran): The Arleta Neighborhood Council will purchase 300 pairs of working gloves with the ANC logo not to exceed \$1,700 to be used as an outreach tool at upcoming cleanups throughout Arleta.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Barron, Chavez, DeLara, Duran, Gallo, Hernandez, Ibarra, Magallanes and Julian Ramirez); zero opposed; zero abstained. Cordero, Flores and Bryan Ramirez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

**XI. Motion/Discussion/Vote** to [see below].

Copies were distributed of cost quotes.

**FUNDING MOTION** (by Mr. Ibarra, seconded by Ms. Chavez): The Arleta Neighborhood Council will allocate \$500 to purchase mounting brackets, hardware and spray paint to be used for the “No Dumping” signs and stencils.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Barron, Chavez, DeLara, Duran, Gallo, Hernandez, Ibarra, Magallanes and Julian Ramirez); zero opposed; zero abstained. Cordero, Flores and Bryan Ramirez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

**XII. Motion/Discussion/Vote** to lend the Arleta Watchdogs Neighborhood Watch landscaping tools for an upcoming cleanup on March 19, 2016 from 8:00 AM – 12:00 PM.

Mr. Gallo requested and it was agreed to WITHDRAW this Item. No Motion was made or vote taken.

**XIII. Motion/Discuss/Vote** to [see below].

*Board Member Ray Duran left around this time, making 11 Board Members present (the ANC quorum is nine).*

**FUNDING MOTION** (by Ms. Magallanes, seconded by Mr. Barron): The Arleta Neighborhood Council will purchase Outreach materials including but not limited to pens, pencils and recyclable bags not to exceed \$1,000.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Chavez, DeLara, Gallo, Hernandez, Ibarra, Magallanes and Julian Ramirez); zero opposed; zero abstained. Cordero, Flores and Bryan Ramirez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

**XIV. Motion/Discussion/Vote** to [see below].

**FUNDING MOTION** (by Mr. Ibarra, seconded by Ms. Magallanes): The Arleta Neighborhood Council will purchase 50 emergency kits with the ANC Logo not to exceed \$4,500 to be given to Arleta Stakeholders that complete an upcoming CERT training. Location and date still to be determined.

**DISCUSSION:** Mr. Gallo explained that the kits include “for a family of four people, four days’ supplies” including ponchos and a radio.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Chavez, DeLara, Gallo, Hernandez, Ibarra, Magallanes and Julian Ramirez); zero opposed; zero abstained. Cordero, Flores and Bryan Ramirez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

**XV. Motion/Discussion/Vote** to [see below].

**FUNDING MOTION** (by Mr. Ibarra, seconded by Ms. Chavez): The Arleta Neighborhood Council will grant a Neighborhood Purpose Grant payable to Pacoima Beautiful to co-sponsor the 2016 Sixth Annual Adelante Hombre Latino Conference on Saturday April 9, 2016 held at the Panorama High School from 8:30 AM – 2:30 PM in the amount of \$250.

**DISCUSSION:** Mr. Hernandez explained the grant would help supply the event, which he urged Board Members to staff and about which Ms. DeLara will email.

**FUNDING MOTION PASSED** unanimously by a roll call vote of the eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Chavez, DeLara, Gallo, Hernandez, Ibarra, Magallanes and Julian Ramirez); zero opposed; zero abstained. Cordero, Flores and Bryan Ramirez were ineligible to vote due to not having current Ethics Training and/or Funding Training.

**XVI. Board Member Comments**

Julian Ramirez noted that DONE’s Election Candidates recruitment postcard arrived two days before the application deadline. Mr. Ibarra encouraged recruiting voters. Mr. Gallo announced that CERT [Community Emergency Response Team; 818-756-9674; [www.cert-la.com](http://www.cert-la.com), [lafdcert@LACity.org](mailto:lafdcert@LACity.org)] training openings are available; the date will be determined.

**XVII. General Public Comments**

Mr. Bailey encouraged attending VANC [Valley Alliance of Neighborhood Councils; [VANC@EmpowerLA.org](mailto:VANC@EmpowerLA.org)] meetings on monthly second Thursday nights at Sherman Oaks Hospital on Van Nuys Blvd. Also, all are invited to the Neighborhood Councils Sustainability Alliance [<http://ncsa.nationbuilder.com>].

**XVIII. Adjournment** and Next Board Meeting April 19, 2016 First Assembly of God/Kids Korner.

Mr. Hernandez declared the Meeting **ADJOURNED** at 8:32 p.m.

Minutes written by DL, possibly edited by ANC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The ANC Minutes page is <http://www.ArletaNC.org/board-minutes-and-agendas>.

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