



Meeting Minutes of the  
**ARLETA NEIGHBORHOOD COUNCIL (ANC)**  
**GENERAL BOARD MEETING Monday, September 19, 2016**  
at Branford Park Child Care Center, 13310 Branford St., Arleta, CA 91331

ANC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

**I. Call to Order and Pledge of Allegiance**

President John Hernandez called the Meeting to order at 6:33 p.m. The Pledge of Allegiance was said. Roll Call was taken by the Secretary. Eight of the nine Board Members were present at the Roll Call, which is not a quorum: Jesus Barron, Raymond Duran, Jaime Gallo, Gary Gallon, Danna Gutierrez, John Hernandez (President), Loyce Lacson (Treasurer) and Margaret Shoemaker (Secretary). Ken Nguyen arrived later. None were absent. The ANC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) is nine (see <http://www.arletanc.org/wp-content/uploads/2015/09/ANC-Approved-Bylaws-090115SS.pdf>), so at this time the Board could only take public comments and could not have any official discussions, and could not make any Motions or take any votes. In keeping with the ANC Bylaws, the Chair does not vote unless it affects the outcome. Nine of the 17 Board Seats were filled (by election or appointment). Eight Board Seats were vacant: At Large (2), Business, Home/Condo Owner (2), Renters, Seniors and one other; to apply, see [www.ArletaNC.org](http://www.ArletaNC.org). Also attended: 15 Stakeholders and Guests.

**II. President’s Message - Commitments**

Mr. Hernandez reported that the “Welcome to Arleta” sign is “waiting on a bond.” [See below Item #9.]

**III. Comments/Announcements from Government Officials**, including:

- a. Congressman Tony Cardenas  
Nigel Sanchez, Field Representative for U.S. 29th District of California  
Congressman Tony Cardenas (ofc. 818-781-7407;  
[Nigel.Sanchez@mail.house.gov](mailto:Nigel.Sanchez@mail.house.gov); <http://cardenas.house.gov>), announced a  
Thursday, October 6<sup>th</sup> 10:00-2:00 Job Fair at El Cariso Park.

- b. State Senator Bob Hertzberg  
No representative was present and there was no report at this time.
- c. Assemblywoman Patty Lopez  
No representative was present and there was no report at this time.
- d. Councilmember Nury Martinez  
Elizabeth Jimenez, Field Deputy for L.A. City District Six Councilmember Nury Martinez (office 818-771-0236; Elizabeth.Jimenez@LACity.org; <http://CD6.LACity.org>), announced a Saturday, October 15<sup>th</sup> 8:00 a.m. cleanup starting at Sheldon and Arleta, and a November 12<sup>th</sup> 10:00 Health Fair.

*Board Member Ken Nguyen arrived at this time (6:43), making an ANC quorum at this Meeting of nine Members present. Now the Board could take binding votes on Agendized Items.*

- e. L.A.U.S.D Board Member Monica Ratliff

David Gonzalez, Education Deputy for LAUSD Board Member Monica Ratliff (ofc. 818.252.5445; David.Gonzalez3@lausd.net; <http://Ratliff.LASchoolBoard.org>), announced a September 28<sup>th</sup>, 9:30-11:30 a.m. Meet and Greet at Berg Middle School. New Beachy Ave. Elementary School Principal Lisa Dachs-Ornelas introduced herself and described her background and experience, and a successful event honoring students' fathers and other father-figures.

- f. Monica Rodriguez Board of Public Works Commissioner  
No representative was present and there was no report at this time.
- g. Other Government Agencies  
Ana Huizar, Community Coordinator, L.A. Bd. of Public Works, Ofc. of Community Beautification (213-978-0224; Ana.Huizar@LACity.org; [www.laocb.org](http://www.laocb.org)), described that Board's role and encouraged reporting graffiti on the MyLA311 phone app; you can "mark it as high-priority" or call her. They also assist with community cleanups and weed abatement and can provide equipment.

Jorge Quezada, Development Director, Northeast Graffiti Busters (818-767-7711; [jqpoli@hotmail.com](mailto:jqpoli@hotmail.com); [www.NEGraffitiBusters.com](http://www.NEGraffitiBusters.com)), reported that groundbreaking for the "Welcome to Arleta" sign will be soon.

**IV. Report from L.A.P.D Senior Lead Officer and/or L.A.F.D Representatives.**

Tracy Ware, LAPD Mission Division Senior Lead Officer (ofc. 818-838-9844; cell 818-634-0624; [34621@LAPD.LACity.org](mailto:34621@LAPD.LACity.org); [http://www.LAPDonline.org/Mission\\_Community\\_Police\\_Station](http://www.LAPDonline.org/Mission_Community_Police_Station)), reported that five vehicles were "stolen in the middle of the night"; there will "be extra patrols." She reminded to "lock it, hide it, keep it" and announced an October 6<sup>th</sup>, 6:00 p.m. "Coffee with the Captain" at Starbucks at Sepulveda and Nordhoff. The Captain also will attend the next ANC Board Meeting with Ayelet Feiman, L.A. City Deputy Attorney, Neighborhood Prosecutor Program (818.374.6837;

Ayelet.Feiman@LACity.org;  
<http://atty.LACity.org/Criminal/NeighborhoodProsecutorProgram/index.htm>). Officer Ware said “we’re trying to find permanent solutions” regarding homeless encampments.

**V. General Public Comments on Items Not Listed on Agenda.**

Stakeholder Fernando Moreno was concerned about drug use and smoking that his family is forced to breathe from nearby. Principal Dachs-Ornelas is seeking a Crossing Guard.

**VI. Presentation** – None

Board Business:

**VII. Motion/Discussion/Vote on approval of ANC Board Minutes.**

a. September 12, 2016 (6:30 meeting)

**MOTION** (by Ms. Lacson, seconded by Mr. Gallo): The Arleta Neighborhood Council approves the Minutes of its September 12, 2016 6:30 Special Board Meeting as written.

**MOTION PASSED** unanimously by a roll call vote of eight Board Members present.

b. September 12, 2016 (7:00 meeting)

**MOTION** (by Ms. Lacson, seconded by Mr. Barron): The Arleta Neighborhood Council approves the Minutes of its September 12, 2016 7:00 Special Board Meeting as written.

**MOTION PASSED** unanimously by a roll call vote of eight Board Members present.

**VIII. Motion/Discussion/Vote** on a possible Board action to [see the below Motion].

**FUNDING MOTION** (by Ms. Lacson, seconded by Ms. Shoemaker): The Arleta Neighborhood Council will purchase 2 Eclipse 10 x 10 aluminum frame E-Z Up canopies from International E-Z Up, Inc. in the amount of \$1,031.21 each totaling \$2,062.42.

**DISCUSSION:** Mr. Hernandez explained the canopies are aluminum and “are personalized” with “our web address . . . the ones we have now are broken and cannot be used.”

**FUNDING MOTION PASSED** unanimously by a roll call vote of six eligible voters present with all six in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Lacson and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez and Mr. Nguyen were ineligible to vote due to not yet being of age (18) to vote on financial matters.

**IX. Motion/Discussion/Vote** on a possible Board action to [see the below Motion].

**FUNDING MOTION** (by Mr. Duran, seconded by Mr. Gallo): The Arleta Neighborhood Council approves the purchase of a preparation bond in the amount of \$546 for the “Welcome to Arleta” sign project.

**DISCUSSION:** Mr. Hernandez explained the need and that it is “a wooden sign . . . the same kind of sign used by” the L.A. Recreation and Parks Dept. Mr. Quezada added that the L.A. Bureau of Engineering will “make sure it’s up to Code.”

**MOTION to CALL FOR THE QUESTION** (by Mr. Hernandez); no objection.

**FUNDING MOTION PASSED** unanimously by a roll call vote of six eligible voters present with all six in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Lacson and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez and Mr. Nguyen were ineligible to vote due to not yet being of age (18) to vote on financial matters.

**X. Motion/Discussion/Vote** on a possible Board action to [see the below Motion].

**FUNDING MOTION** (by Mr. Gallo, seconded by Mr. Barron): The Arleta Neighborhood Council approves the expense in the amount of \$156 for the required wood sign review for the “Welcome to Arleta” sign project.

**DISCUSSION:** Mr. Hernandez and Mr. Quezada explained that there will be landscaping, sidewalk repair and walking paths with decomposed granite.

**FUNDING MOTION PASSED** unanimously by a roll call vote of six eligible voters present with all six in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Lacson and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez and Mr. Nguyen were ineligible to vote due to not yet being of age (18) to vote on financial matters.

**XI. Motion/Discussion/Vote** on a possible Board action to [see the below Motion].

**FUNDING MOTION** (by Mr. Gallo, seconded by Mr. Barron): The Arleta Neighborhood Council approves up to \$500 in expenses for a co-sponsored clean up with The Arleta Slugz Running Club and CD6 to purchase food, refreshments and possibly t-shirts. Date and location to be determined.

**DISCUSSION:** Mr. Gallo explained that, weather permitting, the cleanup will be October 15<sup>th</sup>. Outreach was described by various attendees.

**FUNDING MOTION PASSED** unanimously by a roll call vote of six eligible voters present with all six in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Lacson and Shoemaker); zero opposed; zero abstained. Ms. Gutierrez and Mr. Nguyen were ineligible to vote due to not yet being of age (18) to vote on financial matters.

**XII. Motion/Discussion/Vote** on a possible Board action to appoint an ANC Vice-President for Fiscal Year 2016 – 2017.

Mr. Duran nominated Jaime Gallo as Vice-President. Mr. Gallo was appointed Vice-President unanimously by a roll call vote of eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Gutierrez, Lacson, Nguyen and Shoemaker); zero opposed; zero abstained.

**XIII. Motion/Discussion/Vote** on a possible Board action to authorize up to 5 ANC Board Members to submit Community Impact Statements on behalf of the ANC.

Mr. Hernandez explained the need. The Statements (CIS’s) would be Board-approved. He nominated Jamie Gallo as the CIS Chair and Mr. Barron, Mr. Duran and Ms. Gutierrez as Members.

**MOTION** (by Ms. Lacson, seconded by Ms. Shoemaker): The Arleta Neighborhood Council authorizes Board Members Jamie Gallo, Jesus Barron, Raymond Duran and Danna Gutierrez to submit Community Impact Statements on behalf of the ANC.

**MOTION PASSED** unanimously by a roll call vote of eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Gutierrez, Lacson, Nguyen and Shoemaker); zero opposed; zero abstained.

**XIV. Motion/Discussion/Vote** on a possible Board action to appoint the ADHOC By-Laws Committee Chairperson and Members (up to 4 Board Members total).

Mr. Gallo nominated Ms. Shoemaker; Mr. Gallon, Ms. Lacson, Mr. Nguyen and Stakeholder Thomas Lucero.

**MOTION** (by Ms. Lacson, seconded by Mr. Barron): The Arleta Neighborhood Council appoints Margaret Shoemaker as its ad hoc Bylaws Committee Chairperson with Gary Gallon, Loyce Lacson, Ken Nguyen and Stakeholder Thomas Lucero as Members.

**MOTION PASSED** unanimously by a roll call vote of eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Gutierrez, Lacson, Nguyen and Shoemaker); zero opposed; zero abstained.

**XV. Motion/Discussion/Vote** on a possible Board action to appoint an Outreach Chairperson and Committee Members (up to 4 Board Members total).

Jesus Barron was nominated as Chair; Mr. Gallon and Mr. Nguyen were nominated as Members.

**MOTION** (by Mr. Gallo, seconded by Ms. Lacson): The Arleta Neighborhood Council appoints Jesus Barron as its Outreach Committee Chair, and Gary Gallon and Ken Nguyen as Members.

**DISCUSSION:** It was noted that Ms. Gutierrez already is a Committee Member.

**MOTION PASSED** unanimously by a roll call vote of eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Gutierrez, Lacson, Nguyen and Shoemaker); zero opposed; zero abstained.

**XVI. Motion/Discussion/Vote** on a possible Board action to appoint 2nd signatory for all banking items.

Mr. Hernandez explained that now-former Board Member Kelly Magallanes was the second signatory.

**MOTION** (by Mr. Gallo, seconded by Mr. Barron): The Arleta Neighborhood Council appoints Board Member John Hernandez as its second signatory for all banking items.

**MOTION PASSED** unanimously by a roll call vote of eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Gutierrez, Lacson, Nguyen and Shoemaker); zero opposed; zero abstained.

**XVII. Motion/Discussion/Vote** on a possible Board action to fill vacancies on the Arleta NC.

Mr. Hernandez encouraged candidates and explained the Board Member’s commitment. Stakeholders Fernando Moreno and Daisy Chavez were interested in the Homeowner Seats. Each described their background and desire to serve.

- a. At Large Rep 1 Seat
- b. Homeowner 2 Seat

**MOTION** (by Ms. Lacson, seconded by Mr. Gallon): The Arleta Neighborhood Council appoints Stakeholder Daisy Chavez to one of its Home/Condo Owner Seats.

**MOTION PASSED** unanimously by a roll call vote of eight eligible voters present with all eight in favor (“Yes” or “Aye”) (Barron, Duran, Gallo, Gallon, Gutierrez, Lacson, Nguyen and Shoemaker); zero opposed; zero abstained.

*New Board Member Daisy Chavez was Seated at this time, making 10 Board Members present (the ANC quorum at this Meeting was nine).*

**MOTION** (by Ms. Lacson, seconded by Mr. Barron): The Arleta Neighborhood Council appoints Stakeholder Fernando Moreno to one of its Home/Condo Owner Seats.

**MOTION PASSED** unanimously by a roll call vote of nine eligible voters present with all nine in favor (“Yes” or “Aye”) (Barron, Chavez, Duran, Gallo, Gallon, Gutierrez, Lacson, Nguyen and Shoemaker); zero opposed; zero abstained.

*New Board Member Fernando Moreno was Seated at this time, making 11 Board Members present (the ANC quorum at this Meeting was nine).*

- c. Business Owner 1 Seat
- d. Renters 2 Seat
- e. School Representative 1 Seat
- f. Seniors 1 Seat

There were no other nominations at this time.

#### **XVIII. Committee Reports**

- a. Executive - Required Training  
Mr. Hernandez noted needed trainings and Code of Conduct signings.
- b. Outreach  
Mr. Barron indicated that there was no report.
- c. Community Improvement Committee  
Mr. Gallo reported that the Committee met last week and is working to get a CERT [Community Emergency Response Team; 818-756-9674; [www.cert-la.com](http://www.cert-la.com), [lafdcert@LACity.org](mailto:lafdcert@LACity.org)] training location.
- d. Budget  
Ms. Lacson indicated that there was no report.

#### **XIX. Board Member Comments**

Ms. Lacson is trying to find a less expensive Board Meetings location than Beachy Elementary School.

#### **XX. General Public Comments**

There were no comments at this time.

- XXI. Adjournment and Next Board Meeting** October 18, 2016 location TBD,  
Mr. Hernandez declared and the Board agreed to **ADJOURN** the Meeting at 8:08 p.m.

Minutes written by DL, possibly edited by ANC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The ANC Minutes page is <http://www.ArletaNC.org/board-minutes-and-agendas>.