



ARLETA NEIGHBORHOOD COUNCIL
**SPECIAL Meeting of the
Executive Committee
December 12, 2013
6:30p.m. – 7:30 p.m.**

**Arleta 1st Assembly of God Church
9757 Arleta Avenue
Arleta, CA 91331**

*The purpose of this meeting is to allow Board Members to participate in the Executive Committee meeting. This meeting is noticed out of an abundance of a caution with the Brown Act and is intended as an Executive Committee meeting. All recommendations and actions from this meeting will be forwarded to the full board for the Arleta Neighborhood Council and publicly noticed at a future date and time.

The public is requested to fill out a "**Speaker Card**" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: Canterbury Elementary School - 13670 Montague St. Arleta, Branford Recreation Center - 13310 Branford St. Arleta, El Super Market - 9710 Woodman Ave. Arleta, Sharp Avenue Elementary School- 13800 Pierce Street.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, and other auxiliary aids/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the *Arleta NC Board at 818-406-6526 or e-mail president@arletanc.org.*

Committee Meeting 6:30p-7:30P

1. Call to Order, Roll Call. (5 min)
2. General Public Comment on Items Not Listed on Today's Agenda (2 min per speaker)
3. President's Report (10 min)
4. Discussion and recommendation on purchasing equipment for monthly board meetings (ex. Time clock, cell phones for the committee chairs.) (5 min)
5. Discussion and update on setting regularly scheduled dates for the ANC Committees.(8 min)
6. Discussion and recommendation of action items for the ANC agenda. (10 min)
7. Committee discussion on items not on the agenda (5 min)
8. Adjournment

Please be advised that the bylaws of the Arleta Neighborhood Council provide a process for reconsideration of actions as well as a grievance procedure. For your convenience, the bylaws are available during every meeting. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be obtained from the Department of Neighborhood Empowerment.