



Minutes of the  
**ARLETA NEIGHBORHOOD COUNCIL (ANC)  
JOINT EXECUTIVE COMMITTEE -- BOARD MEETING**  
**Tuesday, February 9, 2016**

at First Assembly of God/Kids Korner, 9757 Arleta Ave., Arleta, CA 91331

ANC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks ("") at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

**I. WELCOMING REMARKS**

a. Call to Order

President John Hernandez called the Meeting to order at 6:35 p.m.

b. Committee roll call

Roll Call was taken by Mr. Hernandez. Three Executive Committee Members were present at the Roll Call: Veronica DeLara, John Hernandez and Kelly Magallanes. One Committee Member arrived later: Olivia Chavez. Board Member Jaime Gallo also was present; Mr. Hernandez noted that, as the first non-Executive Committee Board Member to arrive, Mr. Gallo may speak during this Meeting. This ANC Committee quorum (the minimum number of Executive Committee Members needing to be present to take binding votes on Agendized Items) is three (see <http://www.ArletaNC.org/wp-content/uploads/2014/03/ANC-Bylaws-Amendments-012614SD.pdf>), so the Executive Committee could take such votes. All four Executive Committee Seats were filled (by election or appointment). No Executive Committee Seats were vacant. Also attending: six Stakeholders and Guests.

c. Self-Introductions of guests – No introductions were needed.

**II. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS**

Stakeholder Dianne Hand reported that Tracy Ware, LAPD Mission Division Senior Lead Officer (ofc. 818-838-9844; cell 818-634-0624; 34621@LACity.org; [http://www.LAPDonline.org/Mission\\_Community\\_Police\\_Station](http://www.LAPDonline.org/Mission_Community_Police_Station)), will concentrate on illegal yard sales.

*Committee Member Olivia Chavez arrived at this time of 6:38, making all four Committee Members present (this ANC Committee quorum is three). Mr. Hernandez asked Mr. Gallo not to speak because a quorum of a quorum now was present.*

Mr. Hernandez is “working diligently” with Jorge Quezada on the Arleta gateway sign; more information has been requested. He later added that City Attorney Mike Feuer “will be present at our next Board Meeting.”

Ms. Magallanes reported that DONE [the L.A. Dept. of Neighborhood Empowerment; 818.374.9895; www.EmpowerLA.org] incurred expenses for ANC Election materials printing “that were not approved by the Board.” She noted that such requests for approval are contrary to her Treasurer’s training. She pointed out that the \$4,000 requested by DONE (not including a \$2,500 Election Manager) “would’ve put us over budget in our Election category.” Committee Members described pressure from DONE to approve the unapproved expenses. Postcards were sent on behalf of the ANC without the ANC knowing or having approved the expenses or the action. She stated that Neighborhood Councils Elections Director “Jay Handal, Lydia Grant and Terry Gomes were trying to force me to pay for invoices that had not come before the Board . . . it’s against the DONE guidelines and violates the Brown Act . . . [DONE General Manager] Grayce Liu refused my phone calls.” Later, Ms. Magallanes added that Ms. Chavez did not choose the Election Manager who was assigned by DONE at a cost to the ANC of \$2,500.

### **III. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS**

- a. President – None at this time.
- b. Members – None at this time.

### **IV. PRESENTATIONS**

- a. None

### **V. ADMINISTRATIVE ITEMS**

- a. Review and Adoption of Minutes

**MOTION** (by Ms. DeLara, seconded by Ms. Magallanes): The Arleta Neighborhood Council approves the Minutes of its January 12, 2016 Executive Committee Meeting as written.

**MOTION PASSED** unanimously by a roll call vote; zero opposed; zero abstained.

### **VI. MOTIONS & RESOLUTIONS**

1. Discussion and recommendations of action items for General ANC Board agenda  
Mr. Hernandez and Ms. Magallanes support CERT [Community Emergency Response Team] training. Copies were distributed of “Outreach recommendations.”

**MOTION** (by Ms. Chavez, seconded by Ms. Magallanes): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board approve its Community Improvement Committee request to allocate funding to a maximum of \$4,500 to purchase 50 emergency kits backpacks with the ANC logo to be given to CERT (Community Emergency Response Team) training attendees who complete the training.

**AMENDED MOTION** (by Ms. Chavez, seconded by Ms. Magallanes): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board approve its Community Improvement Committee request to allocate funding to a maximum of \$4,500 to purchase 50 emergency kits backpacks with the ANC logo to be given to Arleta Stakeholders who complete CERT (Community Emergency Response Team) training.

**MOTION PASSED** unanimously by a roll call vote; zero opposed; zero abstained.

There was very extensive discussion of possible purchase quantities, costs and other details of outreach materials.

**MOTION** (by Ms. Magallanes, seconded by Ms. Chavez): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board order Outreach materials included, but not limited to magnets, pencils, recyclable bags, notepads on an amount not to exceed \$1,000.

**MOTION PASSED** unanimously by a roll call vote; zero opposed; zero abstained.

Mr. Hernandez explained the Item.

**MOTION** (by Ms. Chavez, seconded by Ms. DeLara): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board order Polo shirts for ANC Board Members on amount not to exceed \$600, based on current inventory and anticipated future needs with the discretion of the Outreach Chair.

**DISCUSSION:** Mr. Hernandez was concerned that the shirts might be unused for long periods of time. Ms. Chavez noted that the shirts would be available for new Board Members elected at the [April 2<sup>nd</sup>] Election. Stakeholder Margaret Shoemaker believed that the new Board should decide whether to buy the shirts. Ms. Magallanes reminded that, after the new Board is elected, there will be an approximately six-week delay until funding again is available.

**MOTION FAILED** by a roll call vote with two in favor; two opposed; zero abstained.

## **VII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

Ms. Magallanes reminded about the Lucy Pet Foundation [855.499.5829; [www.LucyPetFoundation.org](http://www.LucyPetFoundation.org)] Agendizing request. Ms. Chavez requested that the

“green light bulb” veterans’ initiative be Agendized to support; Ms. Magallanes noted that they could ask for a Neighborhood Purposes Grant.

### **VIII. ADJOURNMENT**

Mr. Hernandez declared and the Committee agreed to **ADJOURN** the Meeting at 8:01 p.m.

Minutes written by DL, possibly edited by ANC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The ANC Minutes page is <http://www.ArletaNC.org/board-minutes-and-agendas>.