



Minutes of the
**ARLETA NEIGHBORHOOD COUNCIL (ANC)
JOINT EXECUTIVE COMMITTEE -- BOARD MEETING**
Tuesday, July 14, 2015

at Beachy Ave. Elementary School – Auditorium, 9757 Beachy Ave., Arleta, CA 91331

ANC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“ ”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

I. WELCOMING REMARKS

a. Call to Order

President/Presiding Officer John Hernandez introduced himself and called the Meeting to order at 6:37 p.m. The Pledge of Allegiance was said.

b. Committee roll call (This Committee is composed of four members. A quorum of at least three Members present is required to hold official Committee meetings.)

Roll Call was taken by Mr. Hernandez. Three of the four Executive Committee Members were present at the Roll Call: John Hernandez, Mark Lopez and Kelly Magallanes. One Committee Member was absent: Veronica DeLara (excused). The ANC quorum (the minimum number of Executive Committee Members needing to be present to take binding votes on Agendized Items) is three (see <http://www.ArletaNC.org/wp-content/uploads/2014/03/ANC-Bylaws-Amendments-012614SD.pdf>), so the Executive Committee could take such votes. All four Executive Committee Seats were filled (by election or appointment). No Executive Committee Seats were vacant. Also attending: seven Stakeholders and Guests.

c. Self-Introductions of guests

Guests introduced themselves, including Ray Duran, Dianne Hand, Jim Kallas and Margaret Shoemaker.

II. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

There were no comments at this time.

III. COMMITTEE MEMBER COMMENTS/ANNOUNCEMENTS

a. President

Mr. Hernandez announced that DONE (the L.A. Dept. of Neighborhood Empowerment; 213-978-1551; www.EmpowerLA.org) approved revised ANC Bylaws on May 18th with the exception of the ANC boundaries description, which BONC [the L.A. Board of Neighborhood Commissioners] soon will re-discuss.

b. Members

Ms. Hand described contacting the Fire Dept. regarding participating in the August 4th National Night Out and she is “working with Sgt. Munoz.” She would like to know how the Bylaws were approved by DONE without the ANC being notified; Mr. Hernandez confirmed it later with DONE’s Melvin Canas, Neighborhood Empowerment Analyst, (213-978-1551; cell 323-972-7782; Melvin.Canas@LACity.org; www.EmpowerLA.org) and requested a copy. Mr. Kallas described the Woodman Ave. boundary.

c. ANC Committee Chairpersons Reports

Mr. Hernandez will provide two canopies and try to get more for the ANC booth at National Night Out. He also contacted various vendors. Mr. Lopez got a cost estimate for the stage rental. Ms. Magallanes reminded that “DONE wants 30 days [notice] for co-sponsored events” and that \$4,000 in funding was budgeted.

Julian Ramirez reported that the Community Improvement Committee will bring a cleanup idea to the Board. He is “still dealing with the DOT” about Neighborhood Watch signs for the “eight new places.” It was reminded that shovels still need to be picked up. Mr. Duran emailed a sign printer about providing “No dumping” signs in English and Spanish.

IV. PRESENTATIONS

a. The Web Corner (see below)

Mr. Hernandez reported that the presenter could not attend. He explained that DONE is requiring that the ANC get a new Webmaster because the current Webmaster is not approved. Ms. Shoemaker suggested using only Facebook. Mr. Lopez suggested re-directing the website to the Facebook page [<https://www.facebook.com/ArletaNC>]. Mr. Hernandez encouraged bringing ideas to the Board. There was discussion of website management options and costs.

V. ADMINISTRATIVE ITEMS

a. Review and Adoption of Minutes

Mr. Hernandez requested and it was agreed to TABLE this Item. No Motion was made or vote taken.

VI. MOTIONS & RESOLUTIONS

1. The Web Corner (webmaster)

Mr. Hernandez noted that this Item already was discussed in above Item #IV. a.

2. Discussion and recommendation on office supplies that needs to be purchased

Ms. Magallanes indicated that there were no further requests. Mr. Hernandez noted that “the projector is here and it does work.”

3. Discussion and recommendations of action items for General ANC Board agenda

Mr. Hernandez will Agendize voting to rescind the ANC’s July 20, 2010 Motion passed to adopt the orphan area. He noted that the Pacoima and Sun Valley Neighborhood Councils (NC’s) both declined to adopt the orphan area; though it “belongs to Sun Valley,” it is “not mentioned in their Bylaws.” He recommended and the other Committee Members agreed to ask DONE to decide what to do. He said “they want us to do new research.” He addressed this with the Panorama City NC President; BONC; and the City Attorney’s Office (Darren Martinez, L.A. Supervising City Attorney, Neighborhood Council Advice Division (213-978-8132; Darren.Martinez@LACity.org; http://atty.LACity.org/Community_Services/Neighborhood_Councils/index.htm), and Deputy Attorney Alois Phillips [Alois.Phillips@LACity.org]). Ms. Magallanes addressed it with Deputy Attorney Carmen Hawkins [Carmen.Hawkins@LACity.org].

Mr. Hernandez also will Agendize amending the Bylaws adopted April 21, 2015 regarding the orphan area. He noted that, according to the ANC Bylaws, “our boundaries end in the center of Woodman . . . we want clarification.” He explained the boundaries and conflicts with DONE’s interpretations and different NCs’ Bylaws. He noted that the ANC has done much cleanup work “all the way down” on both sides of Woodman; it is part of the 91321 Zip Code. Ms. Magallanes reminded that the ANC’s cleanup work was “including behind Vallarta” [Market]. Ms. Shoemaker agreed that “it does matter . . . we need to sit down with them and straighten it out.” There was discussion that, for years, different sources and people have identified or not known whether some locations are in Arleta or Panorama City.

Mr. Kallas recommended that the ANC invite the Panorama City NC to have a joint meeting and request that the PCNC amend their Bylaws that Woodman Ave. is

shared. He explained that, during the 2001 formation of the ANC, it was said that the boundaries “should go by Zip Code . . . there never would’ve been this problem.” Mr. Hernandez requested and it was agreed that, for now, the ANC will only address the orphan area; other boundary issues will be separately handled.

Mr. Hernandez reported that two Senior Seats on the Board were removed and that two candidates are interested in other Board Seats. Mr. Ramirez requested and Mr. Hernandez agreed to Agendize “at least one cleanup” funded for “no more than \$1,000.” Mr. Ramirez will provide a date and other information for the Motion. Ms. Magallanes reminded that the ANC “need[s] an itemized budget” to justify funding. She also reminded that funding requests for National Night Out are needed. She and Mr. Hernandez were concerned that DONE has not yet funded the ANC [for this Fiscal Year that started July 1st]. They have contacted DONE. Mr. Hernandez explained that “the [City] Controller hasn’t released the funds.” Ms. Magallanes cautioned that there are many “outstanding bills.” She noted that the ANC spent all of its \$37,000 in Fiscal Year 2014-2015 funding except for \$82.36.

RECESS. There was a short recess at this time.

VII. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS

Stakeholder Dianne Hand requested the ANC to Agendize up to \$500 in funding for the LAPD Mission Division Officer Appreciation Day. She showed a proposed event budget. There was discussion of possible event flier contents.

FUNDING MOTION (by Mr. Hernandez, seconded by Ms. Magallanes): The Arleta Neighborhood Council Executive Committee recommends that the ANC Board allocate funding not to exceed \$500 for the LAPD Mission Division Officer Appreciation Day on October 24, 2015.

FUNDING MOTION PASSED unanimously by a roll call vote of the three eligible voters present with all three in favor (“Yes” or “Aye”) (Hernandez, Lopez and Magallanes); zero opposed; zero abstained.

VIII. ADJOURNMENT

Mr. Hernandez declared and the Committee agreed to **ADJOURN** the Meeting at 8:00 p.m.

Minutes written by DL, possibly edited by ANC. *The first paragraph of some Items, Motions/Resolutions and other wording may have been directly copied from the Agenda.* The ANC Minutes page is <http://www.ArletaNC.org/board-minutes-and-agendas>.